

**CORPORATE HEALTH AND SAFETY COMMITTEE – 19TH APRIL 2004**

**SUBJECT: HEALTH AND SAFETY LIAISON OFFICER GROUP**

**REPORT BY: DIRECTOR OF THE ENVIRONMENT**

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**1. PURPOSE OF REPORT**

- 1.1 The purpose of this report is to inform Members, Management and Trade Union Safety Representatives of the latest discussions that have taken place in the Health and Safety Liaison Officer Group.

**2. SUMMARY**

- 2.1 The Corporate Safety Unit has 14 Service Level Agreements with the various Directorates or Service Areas of the Council, and in order to keep each client informed about the work of the Unit, ensure consistency and interpretation of legislation and to receive their comments or requests for information or assistance, the Corporate Safety Unit meets representatives of all client groups quarterly.
- 2.2 These meetings also provide an opportunity for all matters relating to health and safety to be discussed by managers and full time practitioners.
- 2.3 The notes of the most recent meeting, held in March 2004, are attached, as Appendix I for your information.
3. The Committee are asked to note this report.

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Consultees: Steve Delahaye, Chief Trading Standards Officer Ext. 5316  
Mike Workman, Commercial Services Manager Ext.5221  
Roger Webb, Director of the Environment Ext. 5311  
Cabinet Member Cllr. K. Viney  
Cllr. P. Bevan, Chairman Corporate Safety Committee